

SUBJECT AGREEMENT IS HEREBY MODIFIED AS FOLLOWS:

1. The purpose of this modification is to provide additional guidance and instruction on submission of Direct Labor Hour Ratio Quarterly Reporting.

Paragraph 3.3.1.6 Overall Direct Labor Hour Ratio Quarterly Report is hereby changed from:

3.3.1.6 Overall Direct Labor Hour Ratio Quarterly Report. In accordance with Commission Policy 51.403, NPAs out of Compliance with Commission Regulations, the CNA shall report the overall DLH ratio status for any NPAs with a cumulative overall direct labor ratio below 75 percent. The report shall be provided to the Commission PMO on a quarterly basis, as part of the quarterly report, and shall include the following elements, at minimum: 1) Name of the NPA; and 2) Cumulative Overall Ratio. These minimum reporting elements do not preclude the CNA from including additional reporting elements in the quarterly report.

To - 3.3.1.6 Overall Direct Labor Hour Ratio Quarterly Report. In accordance with Commission Policy 51.403, NPAs out of Compliance with Commission Regulations, the CNA shall provide a quarterly extract of the Annual Representations and Certifications (AR&C) data. If there are any NPA updates or statements after the initial report, NIB will submit that updated data within five (5) business days. The quarterly extract shall be a separate report due on the same day as the quarterly report and all updates to the report shall be provided to the Director of Compliance with any changes highlighted. The CNA shall continue to provide the quarterly overall DLH ratio status for all NPAs with a cumulative ratio below 75% in the quarterly report. The access to this data for the Commission staff shall allow the Commission staff to routinely view the producing NPAs’ most recently submitted direct labor hours data with all updates.

2. Added two deliverables listing the report requirements.

Quarterly AR&C Extract Report	3.3.1.6	Quarterly, separate from the quarterly report	Commission Staff – DOC
AR&C Updates	3.3.1.6	Within five (5) business days of the NPA making the update(s)	Commission Staff – DOC

3. Except as provided herein, all terms and conditions of this agreement remain unchanged and in full force and effect.

****END MODIFICATION****